



SHEPHERD INDUSTRIES LTD.

Corporate Office: House # 24, Road # 04, Sector # 04, Uttara, Dhaka-1230

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Notice of the 21st Annual General Meeting

Notice is hereby given that the 21st Annual General Meeting (AGM) to the shareholders of Shepherd Industries Limited will be held on **Tuesday, December 27, 2022 at 03.30 p.m.** (GMT+6) through digital platform at the link <https://shepherd.bdvirtualagm.com> to transact the following business.

AGENDA

Company Business:

01. To consider and adopt the Audited Financial Statements of the company for the year ended on June 30, 2022 together with the Reports of Directors and the Auditors thereon.
02. To declare Dividend for the year ended on June 30, 2022 as recommended by Board of Directors.
03. To appointment Statutory Auditor for the year 2022-2023 and fix their remuneration.
04. To re-tire and re-elect of Directors.
05. To appointment Compliance Auditor for the year 2022-2023 and fix their remuneration.
06. To transact any other business which may be placed before the meeting with the permission of the chair.

Special Business:

To adopt the change of registered name of the Company to “**SHEPHERD INDUSTRIES PLC**” from “**SHEPHERD INDUSTRIES LIMITED**” as per provision of the Companies Act, 1994 (2nd Amendment 2020) and to amend the relevant clauses of the Memorandum and Articles of Associations of the Company by adopting the following **Special Resolution**.

RESOLVED THAT the subject to approval by the shareholders in the 21st Annual General Meeting (AGM), Bangladesh Securities and Exchange Commission (BSEC) and other applicable regulatory authorities, the registered name of the Company be and is hereby changed to “**SHEPHERD INDUSTRIES PLC**” from “**SHEPHERD INDUSTRIES LIMITED**” in accordance with the Companies Act, 1994 (2nd Amendment 2020) and amendment in the relevant clauses of the Memorandum and Articles of Associations of the Company in this regard and agreed upon by the Board of Directors of the Company.

FURTHER RESOLVED THAT upon issuance of a “Certificate of Incorporation” by the Registrar of Joint Stock Companies and Firms (RJSC&F) in new name, the old name of the Company will be replaced by the new name in all the Statutory Documents, Licenses and other relevant documents.

By order of the Board,

Mohammad Maruf Bin Wali

Company Secretary

Dated: December 05, 2022

Notes:

01. The Record Date is **November 21, 2022**.
02. The shareholders whose name will appear in the Share Register of the Company and in the Depository Register on the record date will be eligible to attend the 21st Annual General Meeting (AGM) and qualify for the dividend to be declared at the AGM.
03. A Shareholder eligible to attend and vote at the Annual General Meeting (AGM) or may appoint a proxy to attend and vote in his/her behalf (through digital platform) by filling Proxy Form. The Proxy Form must be affixed with requisite revenue stamp of Tk. 20/= and must be sent through email to the Share Department of the Company at share@shepherdbd.com at least 48 hours before the day and time fixed for the Annual General Meeting (AGM).
04. Members are requested to notify change of address, if any, through their respective Depository Participants before the Record Date.
05. Shareholders attendance will consider as login virtual meeting through company's provided link and password and virtual meeting room will open before 24 hours of the meeting.
06. As per condition no. 9(1) & (2) of the BSEC/CMRRCD/2006-158/Admin/81 dated 20 June 2018, the soft copy of the Annual Report for the year ended on June 30, 2022 to be sent through the email address of the shareholders and also be available to the website www.shepherdbd.com of the company.
07. No gift/benefit in cash or kind shall be paid/offered to the shareholders as per BSEC circular no. SEC/CMRRCD/2009-193/154, Dated, 24 October 2013 for attending the AGM.